

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room**

**March 25, 2013**

**7:30 p.m.**

**Agenda**



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*
- D. *Student Achievement Recognition- CLIU Digital Photography Contest*

II. APPROVAL OF MINUTES OF MARCH 11, 2013

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**Middle School.....Dr. Edward Donahue  
Intermediate School .....Mr. Sean McGinty  
Elementary Schools .....Ms. Lori Limpar**

B. *Completion of School Year*

**The Administration requests approval for student #031301 and student #031302 to complete the 2012-2013 school year in accordance with provisions of Policy #202.**

C. *Act 80 Days*

**The Administration recommends the approval of additional Act 80 Days on March 25 and 26, 2013 to replace March 20 and 21, 2013 for elementary school conferences.**

D. *Student Trip Requests*

**The Administration recommends approval of the following student trip requests:**

1. ***Southern Lehigh High School Future Business Leaders of America* advisor and student qualifiers to attend the FBLA National Leadership Competition in Anaheim, CA on June 25, 2013 through July 1, 2013. (V, D-1)**
2. ***Southern Lehigh High School Technology Student Association* advisor and student qualifiers to attend the PA-TSA State Conference in Champion, PA on April 17, 2013 through April 20, 2013. (V, D-2)**

E. *BrightStar Agreement*

**The Administration recommends the approval of the BrightStar Agreement for student #051201. (V, E)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid list as of March 25, 2013. (VI, A)

B. *Treasurer's Report and Investment Report*

\*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of February, 2013. (VI, B)

C. *National School Lunch Program Letter of Agreement*

**The Administration recommends approval of the Letter of Agreement dated March 12, 2013 between Southern Lehigh School District and Lehigh Career & Technical Institute clarifying duties and responsibilities in connection with the National School Lunch program for our students who attend Lehigh Career & Technical Institute. (VI, C)**

D. *Budget Presentation*

**Mr. Jeremy Melber, Director of Business Services, will provide a presentation on the five-year budget projections and the 2013-14 preliminary budget.**

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

\*The Administration recommends approval of the following substitute teachers for the 2012-2013 school year: (VIII, A-1)

Veronica DeBlois, Elementary Education K-6, English 7-12

Brett Farley, Social Studies 7-12

Alexia Harstine, English 7-12

2. *Childrearing Leave (Second Period)*

\*The Administration recommends approval of a second period of childrearing leave of Rochelle Hufgard, Joseph P. Liberati Intermediate School, for the 2013-2014 school year.

3. *Retirements*

**The Administration recommends accepting the retirements of the following certificated staff:**

**Catherine Frantz, Speech and Language Teacher, Hopewell Elementary School and Joseph P. Liberati Intermediate School, effective the last teacher day of the 2012-2013 school year. Mrs. Frantz has been a district employee for 20.5 years.**

**Elizabeth Bleiler, Grade 1 Teacher, Hopewell Elementary School, effective the last teacher day of the 2012-2013 school year. Mrs. Bleiler has been a district employee for 36 years.**

B. *Noncertificated Staff*

1. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Heidi Kelly, Custodian, Southern Lehigh High School, on April 5, May 24, and August 22 through 30, 2013.

Jane White, Part-time Cafeteria Worker, Lower Milford Elementary School, on May 8 through 10, 2013.

Lynn Yost, Part-time Cafeteria Worker, Lower Milford Elementary School, on May 9, 10 and 13, 2013.

2. *Substitute Staff*

\*The Administration recommends approval of the following substitute support staff for the 2012-2013 school year: (VIII, B-2)

Gina DeNave, Substitute Cafeteria Worker, an hourly rate of \$9.06.

3. *Retirement*

\*The Administration recommends accepting the retirement of Yolanda Davis, Instructional Assistant, Southern Lehigh High School, effective June 30, 2013. Ms. Davis has been a district employee for 10 years.

C. *Extra-Compensatory Positions*

1. *New Volunteer Coaches*

\*The Administration recommends approval of the following new volunteer coaches for the 2012-2013 school year: (VIII, C-1)

Lacey Wismer                      Softball  
Kimberly Sargent                MS Track Club

2. *Returning Volunteer Coach*

\*The Administration recommends approval of the following returning volunteer coach for the 2012-2013 school year:

Beverly Marant                      MS Track Club

3. *Coach Resignation*

\*The Administration recommends accepting the resignation of Robert Shaffer, Varsity Boys Basketball Coach, effective the end of the 2012-2013 boys' basketball season.

4. *Athletic Event Workers*

\*The Administration recommends approval of the following athletic event workers for the 2012-2013 school year according to the wage policy for ancillary employees (*pending receipt of required documentation*):

Stephanie Fiscella  
David Loew  
Brian McLaughlin  
Frank Rochon  
Lori Michelle Schumaker  
James Weedling

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report... Mrs. Christman (IX, B)
- C. Strategic Plan/Middle States Report.....Mrs. Lewis (IX, C)

X. OLD BUSINESS

- A. Second and Final Reading of New Policy  
**The Administration recommends a second and final reading of the following new policy: (X, A)**  
**Policy #829 Operations: *Electronic Signatures***

XI. NEW BUSINESS

- A. First Reading of Revised Policies  
**The Administration recommends a first reading of the following revised policies: (XI, A)**  
**Policy #412 Professional Employees: *Evaluation of Professional Employees***  
**Policy #218.3 Pupils: *Behavior Support* to be replaced by Policy 113.2**  
**Programs: *Positive Behavior Support for Students with Disabilities***

- B. Rescission of Policy  
**The Administration recommends the following policy be rescinded: (XI, B)**  
**Policy 412.1 Professional Employees: *Professional Employee Rating***

- C. Frontline Technologies Agreement  
**The Administration recommends approval of the agreement with Frontline Technologies, Inc. to provide the AESOP substitute contact system and related training for the remainder of the 2012-2013 school year and 2013-2014. The initial system set-up and training cost is \$2750 and the total estimated subscription cost is \$6690 through the end of the 2013-2014 school year. (XI, C)**

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

- A. Conference Request  
 The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

- B. Graduate Study Pre-approval  
 The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT